#### CITY OF OSCEOLA, IOWA

Independent Auditors' Reports Basic Financial Statements and Supplemental Information and Findings

June 30, 2010

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#### City of Osceola, Iowa Officials

Name	Title	Term Expires		
Fred P. Diehl	Mayor	December, 2011		
Bill Ogbourne	Council Member	December,2012		
Peggy Mateer	Council Member	December, 2012		
207	resigned March, 2011			
Dr. James Kimball	Council Member	December, 2012		
Dr. George Fotiadis	Council Member	December, 2012		
Glenn Schaff	Council Member	December, 2013		
William Kelly	City Manager	Indefinite		
Ty Wheeler	City Clerk/ Treasurer	Indefinite		
Richard Murphy	City Attorney	Indefinite		

POLLARD AND COMPANY P.C.

#### **CERTIFIED PUBLIC ACCOUNTANTS**

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AMERICAN INSTITUTE OF

CERTIFIED PUBLIC ACCOUNTANTS

PRIVATE COMPANIES PRACTICE SECTION

IOWA SOCIETY OF

CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council City of Osceola

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Osceola, Iowa, as of and for the year ended June 30, 2010, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note I, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Osceola as of June 30, 2010, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also included our report on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or compliance. The report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

The Budgetary Comparison information is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We have applied limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

The City has not presented the Management's Discussion and Analysis that U.S. generally accepted accounting principles has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Osceola's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the years ended June 30, 2009 and 2008 and other auditors audited, in accordance with those standards, the financial statements for the years ended June 30, 2007, 2006 and 2005 and unqualified opinions were expressed on those financial statements. None of the prior audits are presented herein. Other supplementary information included in Schedules 1 through 7, including the Schedule of Expenditures of Federal Awards required by U. S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Holland and Company P.C.

March 4, 2011

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#### City of Osceola, Iowa Statement of Activities and Net Assets – Cash Basis As of and for the year ended June 30, 2010

					Pro	gram Receipts		
	Disbursements		(	Charges for Services	Operating Grants, Contributions, and Restricted Interest		Cont	pital Grants, ributions and ricted Interest
Functions/Programs								
Governmental Activities								
Public safety	\$	895,638	\$	18,445	\$	39,685	\$	207,872
Public works		948,194		384,133		432,386		206,080
Culture and recreation		734,817						
Community and economic development		1,309,821		169,060				
General government		614,904		64,471				
Debt service		1,351,643						2,870
Capital Projects		2,072,884						335,773
Total governmental activities		7,927,901		636,109		472,071		752,595
Business Type Activities	<u> </u>							
Sewer		1,102,738		961,411				
Component Unit- Water		1,716,863		1,465,010				
Component Unit- Library Foundation								
Total	\$	2,819,601	\$	2,426,421	\$	472,071	\$	752,595

#### General Receipts

Property tax levied for

General purposes

Tax increment financing

Debt service

Local option sales tax

Hotel/motel tax

Casino Fees

Unrestricted interest

Miscellaneous

Casino Lease

Bond proceeds

Total general receipts

Change in cash basis net assets

Cash basis net assets beginning of year

Cash basis net assets end of year

#### Cash basis net assets

Restricted

Capital Projects

Debt Service

Other purposes

Unrestricted

Total cash basis net assets

Discretely Presented Component Net (Disbursements) Receipts and Changes in Cash Basis Units Net Assets Governmental Business Type Public Library Activities Activities Total Water Foundation \$ (629,636) \$ (629,636)74,405 74,405 (734,817)(734,817)(1,140,761) (1,140,761) (550,433) (550,433)(1,348,773) (1,348,773) (1,737,111)(1,737,111)(6,067,126) (6,067,126) (141, 327)(141, 327)(251,853)(6,067,126) \$ (141,327) \$ (6,208,453) \$ (251,853) 1,635,881 1,635,881 1,057,921 1,057,921 466,218 466,218 933,319 933,319 215,831 215,831 855,594 855,594 15,379 25,801 221,638 221,638 385,675 385,675 166,248 3,501,333 3,501,333 181,627 25,801 9,273,410 9,273,410 (141, 327)(70,226)25,801 3,064,957 3,206,284 639,598 6,786,943 233,753 1,185,305 6,147,345 9,353,629 498,271 9,851,900 \$163,527 \$1,211,106 \$ 2,172,378 \$ 2,172,378 498,271 498,271 4,869,628 4,869,628 2,311,623 2,311,623

9,353,629

498,271

9,851,900

#### City of Osceola, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances Governmental Funds As of and for the year ended June 30, 2010

		Special Revenue						
	General	Ca	sino Special Project		imployee Benefits	Local	Option Tax LEC	
Receipts	 							
Property Taxes	\$ 1,208,211	\$		\$	391,405	\$		
Tax Increment Financing Collections								
Casino Fees	855,594							
Other City Tax								
Licenses and Permits	82,916							
Use of Money and Property	102,425		107,083					
Intergovernmental	245,766							
Charges for Services	553,193							
Miscellaneous	 605,676							
Total Receipts	 3,653,781		107,083		391,405			
Disbursements								
Operating								
Public Safety	721,386				174,252			
Public Works	537,397				58,667			
Culture and Recreation	645,516				89,301			
Community and Economic Development							54,525	
General Government	561,264				53,640			
Debt Service								
Capital Projects	1,288,329							
Total Disbursements	 3,753,892				375,860		54,525	
Excess (deficiency) of receipts								
over (under) disbursements	(100,111)		107,083		15,545		(54,525)	
Other financing sources (uses)								
Bond Proceeds	751,333							
Operating transfers in	67,049							
Operating transfers out								
Total other financing sources (uses)	 818,382							
Net change in cash balances	 718,271		107,083		15,545		(54,525)	
Cash balance (deficit) - beginning of year	1,593,352		3,711,537		384,571		171,308	
Cash balance - end of year	\$ 2,311,623	\$	3,818,620	\$	400,116	\$	116,783	
Cash basis fund balances								
Unreserved								
General	\$ 2,311,623	\$		\$		\$		
Capital Projects								
Special revenue funds			3,818,620		400,116	•	116,783	
Permanent fund								
Total cash basis fund balances	\$ 2,311,623	\$	3,818,620	\$	400,116	\$	116,783	
See notes to financial statements								

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Spec	tat	Kev	ven	ue

	Option Tax Leservoir	Hotel/Motel Tax	Cap	ital Projects	De	ebt Service		her Nonmajor ernmental Funds	Total
\$		\$	\$		\$	466,218	\$	36,265 \$	2,102,099
Ψ		Ψ	Ψ.		•	,	·	1,057,921	1,057,921
								, ,	855,594
	933,319	215,831							1,149,150
	300,013	,							82,916
				9,260		2,870			221,638
				326,513				432,386	1,004,665
									553,193
									605,676
	933,319	215,831		335,773		469,088		1,526,572	7,632,852
									895,638
								352,130	948,194
								332,130	734,817
	895,822							359,474	1,309,821
	093,022							333,111	614,904
						1,351,643			1,351,643
				784,555		1,001,010			2,072,884
	895,822			784,555		1,351,643		711,604	7,927,901
	37,497	215,831		(448,782)		(882,555)		814,968	(295,049)
				2,750,000					3,501,333
						882,555		107,915	1,057,519
		(215,831)	)					(841,688)	(1,057,519)
L-L-W-		(215,831)		2,750,000		882,555		(733,773)	3,501,333
	37,497		·	2,301,218				81,195	3,206,284
	(5,101)			(128,840)				420,518	6,147,345
\$	32,396	\$	\$	2,172,378	\$		\$	501,713 \$	9,353,629
					_				
\$			\$				\$	\$	2,311,623
				2,172,378				404 500	2,172,378
	32,396							421,638	4,789,553
		-	Φ.	0.100.000			Φ	80,075 501,713 \$	80,075 9,353,629
\$	32,396		\$	2,172,378			\$	501,713 \$	7,333,029

#### City of Osceola, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances Proprietary Fund As of and for the year ended June 30, 2010

	Sewer
Operating receipts	
Charges for service	\$ 739,631
Surcharge	221,780
Total operating receipts	961,411
Operating disbursements	
Business type activities	644,686
Excess of operating receipts	
over operating disbursements	316,725
Non-operating receipts (disbursements)	
Interest on Investments	5,841
Capital Projects	(111,166)
Debt service	(352,727)
Total non-operating receipts (disbursements)	(458,052)
Net change in cash balances	(141,327)
Cash balances - beginning of year	639,598
Cash balances - end of year	\$ 498,271
Cash basis fund balances	
Reserved for debt service	\$ 498,271
Total cash basis fund balances	\$ 498,271
	****

See notes to financial statements.

#### City of Osceola, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances Fiduciary Funds As of and for the Year Ended June 30, 2010

#### NON EXPENDABLE FUND

D	Fire Association
Receipts	\$ 5,788
Interest	\$ 5,788 5,788
Total receipts	3,780
Disbursement- Downpayment on Fire Truck	(200,000)
Excess (deficiency) of receipts	
over (under) disbursements	(194,212)
	****
Cash balance - beginning of year	372,198
Cash balance - end of year	\$ 177,986
EXPENDABLE FUND	
	Library
Receipts	
Interest	\$ 8,678
*	
Interest	\$ 8,678
Interest  Total receipts	\$ 8,678
Interest Total receipts  Disbursements	\$ 8,678 8,678
Interest Total receipts  Disbursements Culture and Recreation	\$ 8,678 8,678
Interest Total receipts  Disbursements Culture and Recreation Excess (deficiency) of receipts	\$ 8,678 8,678 (13,706)
Interest Total receipts  Disbursements Culture and Recreation Excess (deficiency) of receipts	\$ 8,678 8,678 (13,706)
Interest Total receipts  Disbursements Culture and Recreation Excess (deficiency) of receipts over (under) disbursements  Net change in cash balances	\$ 8,678 8,678 (13,706) (5,028)
Interest Total receipts  Disbursements Culture and Recreation Excess (deficiency) of receipts over (under) disbursements	\$ 8,678 8,678 (13,706) (5,028)

See notes to financial statements

#### CITY OF OSCEOLA, IOWA NOTES TO FINANCIAL STATEMENTS JUNE 30, 2010

#### 1/ Summary of Significant Accounting Policies

The City of Osceola is a political subdivision of the State of Iowa located in Clarke County. It was first incorporated in 1866 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens including public safety, public works, culture and recreation, public improvements, economic development and general administrative services. The City also provides water, sewer and sanitation services to its citizens.

#### A. Reporting Entity

For financial reporting purposes, the City has included all funds, organizations, agencies, boards, commissions, and authorities. The City has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing board and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the City. The financial statements present the City of Osceola (the primary government) and the following component units as discretely presented component units.

The Osceola Municipal Waterworks is presented in a separate column to emphasize that it is legally separate from the City, but is financially accountable to the City, or whose relationship with the City is such that exclusion would cause the City's financial statements to be misleading or incomplete. The Waterworks is governed by a five member board appointed by the Osceola City council and its operating budget is subject to approval of the city council.

In November 2008, the Osceola Public Library Foundation became an IRC 501(c) 3 organization. The City transferred the non-expendable fiduciary funds which had been received from various bequests to the Foundation. Five out of seven members of the Board are appointed by the City. Therefore, its relationship is such that exclusion would cause the City's financial statements to be misleading or incomplete. The Foundation is presented in a separate column to emphasize that it is legally separate from the City.

In September, 2007, the Osceola Volunteer Firefighters Association became an IRC 501(c) 3 organization. The bequests received by the City designated for that Association are reported as non-expendable fiduciary funds in the financial statements.

#### Jointly Governed Organizations

The City also participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards, commissions and 28E agreements: Clarke County Sanitary Landfill Commission, Clarke County Reservoir Commission, Clarke County Assessor's Conference Board, Emergency Management Commission, Clarke County Development Corporation, the Main Street Board, Clarke County Jail and Law Enforcement Center and the Southwest Iowa Coalition.

#### B. Basis of Presentation

Government-wide Financial Statements - The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in two categories:

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net assets* consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

#### Special Revenue:

The Casino Special Project is used to account for contributions and development activities for a new reservoir and regional recreation facility.

The Employee Benefits Fund is used to account for the tax levy and disbursement for the benefits.

The Local Option Sales Tax Funds are used to account for the City's sales tax receipts for the Law Enforcement Center (LEC) and the Reservoir and the disbursements financed by such.

The Hotel/Motel Tax Fund is used to account for the City's hotel/motel tax receipts and the disbursements financed by such.

Capital Projects-The Capital Project Fund was established to account for the costs of various projects and the financing thereof.

Debt Service-The Debt Service Fund is utilized to account for the payment of interest and principal on the City's general long-term debt.

Basis of Presentation (continued)

The City reports the following major proprietary fund:

The Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

#### C. Measurement Focus and Basis of Accounting

The City of Osceola maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

#### D. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2009, disbursements exceeded the amounts budgeted in Community and Economic Development and Debt Service functions.

#### 2/ Cash and Pooled Investments

The City's deposits at June 30, 2010 were entirely covered by Federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$192,789 pursuant to Rule 2a-7 under the Investment Company Act of 1940. In addition, the City held 1,828 shares of Principal Financial Group, Inc. which was received in the demutualization of that insurance company and is carried at no cost in the financial statements.

<u>Interest Rate Risk</u> – The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but maturities shall be consistent with the needs and use of the City.

<u>Credit Risk</u> – The City's investment in the Iowa Public Agency Investment Trust is unrated.

#### 3/ Bonds and Notes Payable

The annual debt service requirement to maturity for general obligation bonds and notes, and the sewer revenue bonds is as follows:

General Obligation Bonds and

	Notes Sewer Revenue Bonds				Primary Government Total					
Year Ending										
June 30,	Principal		Interest		Principal	 Interest		Principal		Interest
2011	1,044,040		501,784		272,000	85,134		1,316,040		586,918
2012	1,074,719		464,714		282,000	74,919		1,356,719		539,633
2013	1,051,308		425,859		293,000	64,322		1,344,308		490,181
2014	1,087,093		387,585		304,000	53,299		1,391,093		440,884
2015	1,127,173		347,015		138,000	41,850		1,265,173		388,865
2016-2020	4,995,000		1,131,123		752,000	144,720		5,747,000		1,275,843
2021-2026	2,095,000		219,561		505,000	30,540		2,600,000		250,101
Total	\$ 12,474,333	\$	3,477,641	\$	2,546,000	\$ 494,784	\$	15,020,333	\$	3,972,425

Component Unit- Annual debt service requirements to maturity for the water revenue bonds and notes are as follows:

Water Revenue Bonds and Notes

Year Ending		
June 30,	Principal	Interest
2011	216,000	90,090
2012	222,000	83,070
2013	197,000	75,870
2014	203,000	69,960
2015	210,000	63,870
2016-2020	1,146,000	221,130
2021-2026	773,000	46,830
Total	\$ 2,967,000	\$ 650,820

The City has pledged future sewer receipts, net of specified operating disbursements, to repay \$4,550,000 in sewer revenue bonds issued in May 1994 and October 2003, respectively. Proceeds were used to provide financing for the construction of improvements to the sewer plant. The obligations are payable solely from sewer customer net receipts and are payable through 2023. The total principal and interest remaining to be paid on the obligations is \$3,040,784. For the current year, principal and interest paid was \$352,727 and total customer net receipts were \$316,725.

The Component Unit has pledged future water receipts, net of specified operating disbursements, to repay \$4,216,000 in water revenue bonds and notes issued May 2002 and February 2007, respectively. Proceeds were used to provide financing for drinking water facilities. The total principal and interest remaining to be paid on the obligations is \$3,617,820. For the current year, principal and interest paid was \$315,740 and total customer net receipts were \$316,184.

The resolutions providing for the issuance of the note and bond include the following provisions:

a. The notes or bonds will only be redeemed from the future earnings of the enterprise activity and the holders hold a lien on the future earnings of the funds.

Bonds and Notes Payable (continued)

- b. Sufficient monthly transfers shall be made to a separate water bond sinking account for the purpose of making the next principal and interest payments.
- c. The City shall establish, impose, adjust and provide for the sewer and water rates to produce gross revenues at least sufficient to leave a balance, after specified operating disbursements, equal to 110% of the principal and interest due in any fiscal year.

During the year, the City did not increase water or sewer rates as required by the above resolutions . In August, 2010, sewer rates were increased.

#### 4/ Tax Increment Financing

In 2003, the City consolidated seven urban renewal districts into one and established a residential urban renewal area. Subsequently, the West 35 Industrial and the CT 8 Western were established in 2007 and 2008, respectively. The City has made agreements with the county, school and other taxing jurisdictions, in accordance with Chapter 403.19 of the Code of Iowa, to divide the increase in taxes, as a result of the incremental property tax valuation in those districts. The taxes so collected are paid into the City's Special Revenue Fund and are to be expended for project costs or debt service associated with the projects affecting the districts.

#### 5/ Local Option Sales Tax

In 2001, the City, Clarke County and the cities of Murray and Woodburn entered into a 28E agreement to build the Clarke County Jail and Law Enforcement Center. The participants committed the 1% local option sales tax passed by the 2000 referendum towards the construction of the facility. During the year ended June 30, 2009, the final payment on the Center was made. The balance in the Local Option Tax LEC fund is committed to be paid for expenditures which benefit County constituents.

In 2007, a referendum directed that the taxes earned after January 1, 2008, would be used for the acquisition of land, planning, design, construction, equipping and maintenance, while any project debt is outstanding, for the Clarke County Reservoir Project.

#### 6/ Pension and Retirement Benefits

The City contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Most regular plan members are required to contribute 4.30% of their annual covered salary and the City is required to contribute 6.65% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contribution to IPERS for the years ended June 30,2010, 2009, and 2008, were \$121,640,\$107,464, and \$101,456, respectively, equal to the required contributions for each year.

#### 7/ Other Postemployment Benefits (OPEB)

The City participates in a single-employer benefit plan which provides medical/prescription drug and dental benefits for active employees, retirees and their spouses. There are 36 active and no retired members in the plan. Participants must be age 55 or older at retirement. The benefits are provided through a fully-insured plan with United Healthcare.

Retirees under age 65 pay the full premium for the benefits while the City contributes to the premium of active employees. The City currently finances the retiree benefit plan on a pay-as-you-go- basis. The most recent active member monthly premiums for the City and the plan members are \$368 for single coverage, \$735 for employee and spouse, \$699 for employee and dependent children and \$1,392 for family coverage. The City pays the full cost of the single coverage and 85% of the difference between single coverage and any other coverage the employee elects. The contribution requirements of plan members are established and may be amended by the City. For the year ended June 30, 2010, the City contributed \$269,522 and plan members eligible for benefits contributed \$24,641 to the plan.

#### 8/ Compensated Absences

City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement, or death. These accumulations are not recognized as disbursements by the City until used or paid. The liability is computed based on the rate of pay as of June 30, 2010. The City's approximate liability for earned vacation and sick leave termination payments payable to employees at June 30, 2010, primarily relating to the General Fund, was \$122,000.

#### 9/ Landfill Closure and Postclosure Care

The City entered into an agreement with Clarke County and the cities of Murray and Woodburn, as allowed under Code of Iowa Section 28E, to provide for economical and environmentally responsible disposal of solid waste and establish permanent environmental responsibility for the Clarke County Sanitary Landfill. State and federal laws and regulations require the Landfill to place a final cover on the site and to perform certain maintenance and monitoring functions at the site for thirty years after closure. The site closed January 7, 2011 and the City is now using another landfill site on a contract basis. The Clarke County Landfill has estimated the total liability for closure and post closure costs to be \$377,670. This amount is based on cost estimates and other information as of April 1, 2010. Actual costs may be higher due to inflation, technology changes and changes in regulations. As specified in the 28E agreement, the City is responsible for 52.19 % of the unfunded closure and post closure costs.

#### 10/ Lease

The City and the Municipal Waterworks have entered into a renewable lease agreement with Herbst Gaming Inc. for certain real estate surrounding West Lake and the use of the lake in the operation of a casino. As part of the agreement Herbst Gaming paid an initial payment of \$3,200,000 plus will pay 1% of the annual adjusted gross receipts of the casino, commencing in 2012, to the Special Revenue - Casino Special Project Fund to be used for the Clarke County Reservoir Project.

The Municipal Waterworks will receive \$150,000 per year plus a 1% increase per year until lease termination offset by certain credits for certain improvements. During the year, the Waterworks received \$166,248.

The City receives 1.25% of the casino's adjusted gambling receipts on a monthly basis. During the year ended June 30, 2010, the City received \$855,594.

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#### 11/ Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2010 is as follows:

Transfer From	•	Transfer To	<u>Amount</u>
Emergency Levy	General		\$67,049
Motel/Hotel Tax	Road Use		107,915
Motel/Hotel Tax	Debt Service		107,916
West 35 Industrial TIF	Debt Service		299,843
Community Builders TIF	Debt Service		97,039
Consolidated TIF	Debt Service		376,839
Residential TIF	Debt Service		918

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

#### 12/ Risk Management

- a) The City is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.
- b) The City is a member of the Iowa Municipalities Workers' Compensation Association (IMWCA) which provides workers' compensation coverage to its members. IMWCA is governed by a board of directors elected by representatives of the governing bodies of each participating governmental jurisdiction. The City has executed a Workers' Compensation Coverage Agreement with IMWCA which extends through June 30, 2010 and has authorized IMWCA to issue general obligation bonds to provide funds to pay claims. During the year ended June 30, 2010, the City paid IMWCA insurance premiums of \$ 66,118.

#### 13/ Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that effect the reported amounts and disclosure of liabilities, contingent liabilities and commitments at the date of the financial statements, and the classification of receipts and disbursements during the reporting period. Actual results could differ from the estimates that were used.

#### 14/ Deficit Fund Balances

At June 30, 2010 the Road Use Tax Fund had a deficit balances of \$52,081. This deficit will be reduced by future receipts. The deficits in the BSNF Building and Depot Capital Project Funds of \$27,826 and \$106,422, respectively, will be reduced by transfers from other funds as the projects are completed.

#### 15/ Commitments

At June 30, 2010, the City has entered into engineering and construction contracts for street improvements and other projects totaling \$2,686,489 which will be paid as work progresses from the proceeds of the bond issued during the year and the General Fund.

# City of Osceola, Iowa Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances Budget and Actual (Cash Basis) - All Governmental Funds and Proprietary Funds Required Supplementary Information Year ended June 30, 2010

		overnmental ands Actual		oprietary ids Actual
Receipts			•	
Property Taxes	\$	2,102,099	\$	
Tax increment financing collections		1,057,921		
Other city tax		1,149,150		
Licenses and permits		82,916		
Use of money and property		221,638		
Intergovernmental		1,004,665		
Charges for Service		1,408,787		961,411
Special assessments				
Miscellaneous		605,676		
Other financing sources		3,501,333		
Total Receipts	_	11,134,185		961,411
Disbursements Public safety Public works Culture and recreation Community and economic development General government Debt service Capital projects Business type activities Total Disbursements		895,638 948,194 734,817 1,309,821 614,904 1,351,643 2,072,884 7,927,901		1,102,738 1,102,738
Excess (deficiency) of receipts over (under) disbursements		3,206,284		(141,327)
Balance - beginning of year		6,147,345		639,598
Balance - end of year	\$	9,353,629	\$	639,598

See accompanying independent auditors' report.

			Budgeted Amounts								
Component							172	inal to Mat			
Unit Included in				0.1.1		<b>771</b> 1		inal to Net			
Budget		Net		Original		Final		Variance			
	\$	2,102,099	\$	2,054,241	\$	2,054,241	\$	47,858			
	Ψ	1,057,921	*	1,114,046	_	1,114,046	•	(56,125)			
		1,149,150		1,212,653		1,212,653		(63,503)			
		82,916		38,325		38,325		44,591			
181,627		403,265		442,600		442,600		(39,335)			
101,027		1,004,665		802,717		802,717		201,948			
1,465,010		3,835,208		4,555,957		4,555,957		(720,749)			
1,105,010		0,000,200		215,000		215,000		(215,000)			
		605,676	697,000			1,010,639		(404,963)			
		3,501,333		2,750,000		2,750,000		751,333			
1,646,637		13,742,233		13,882,539		14,196,178		(453,945)			
1,0,0,00	-										
		895,638		1,278,818		1,278,818		383,180			
		948,194		1,359,602		1,359,602		411,408			
		734,817		719,646		744,123		9,306			
		1,309,821		1,179,046		1,190,860		(118,961)			
		614,904		1,463,174		1,617,412		1,002,508			
		1,351,643		250,000		250,000		(1,101,643)			
		2,072,884		2,750,000		2,750,000		677,116			
1,716,863		2,819,601		3,954,848		3,963,348		1,143,747			
1,716,863		10,747,502		12,955,134		13,154,163		2,406,661			
(70,226)		2,994,731		927,405		1,042,015		1,952,716			
				-							
233,753		7,020,696		10,149,367		10,149,367		(3,128,671)			
\$ 233,753	\$	10,226,980	\$	11,076,772	\$	11,191,382	\$				

### City of Osceola, Iowa Notes to Required Supplementary Information – Budgetary Reporting June 30, 2010

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon ten major classes of disbursements known as functions, not by fund or fund type. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, business type activities and non-program. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, budget amendments increased budgeted disbursements by \$199,029. The budget amendments are reflected in the final budgeted amounts.

During the year ended June 30, 2010, disbursements exceeded the amounts budgeted in the Community and Economic Development and Debt Service functions.

Schedule 1

## City of Osceola, Iowa Statement of Cash Receipts, Disbursements, and Changes in Cash Balances Nonmajor Governmental Funds As of and for the year ended June 30, 2010

	<b>-</b>			Special Re	ven	ue		
		an Renewal	R	esidential TIF		West 35 Justrial TIF	CT	8 Western TIF
Receipts								
Tax increment financing collections	\$	405,734	\$	2,147	\$	520,512	\$	129,528
Property tax								
Intergovernmental		105 724		2,147		520,512		129,528
Total Receipts		405,734		2,147		320,312		129,326
Disbursements								
Public Works  Community and economic development		68,325		17,340		273,809		
Community and coordinate de coropinem	-			·····				
Total Disbursements		68,325		17,340		273,809		
Excess (deficiency) of receipts								
over ( under) disbursements		337,409		(15,193)		246,703		129,528
Operating Transfers In								
Operating Transfers Out		(376,839)		(97,957)		(299,843)		
Total other financing ( uses)		(376,839)		(97,957)		(299,843)		
Net change in cash balances		(39,430)		(113,150)		(53,140)		129,528
Cash balance (Deficit) - beginning of year		258,547		113,150		53,140		125,074
Cash balance (Deficit) - end of year	\$	219,117	\$		\$		\$	254,602
Cash basis fund balances (Deficit) Unreserved								
Special Revenue	\$	219,117					\$	254,602
Permanent fund		***						
Total cash basis fund balances	\$	219,117					\$	254,602

See accompanying independent auditors' report.

	Special Re	evenue	3				
					emetery		
					rpetual		_
Emerg	gency Levy	Road	Use Tax		Care		Total
		_					0.55.001
\$		\$		\$		\$ 1	,057,921
	36,265						36,265
			432,386				432,386
	36,265		432,386			1	,526,572
			050 100				252 120
			352,130				352,130
							359,474
			352,130				711,604
	<u> </u>		332,130				711,00+
	36,265		80,256				814,968
			107,915				107,915
	(67,049)		,				(841,688)
	· · · · · · · · · · · · · · · · · · ·			-			
	(67,049)		107,915				(733,773)
-							
	(30,784)		188,171				81,195
	30,784		(240,252)		80,075		420,518
\$		\$	(52,081)	\$	80,075	\$	501,713
					· · · · · · · · · · · · · · · · · · ·		
		Φ.	("0.001)			¢	401 (20
		\$	(52,081)		00.077	\$	421,638
	****	Φ.	/50 00 · `	٠	80,075	ø	80,075
		\$	(52,081)	\$	80,075	\$	501,713

City of Osceola, Iowa Schedule of Capital Projects Funds As of and for the year ended June 30, 2010

Schedule 2

	 2009 Paving	BSNF Bldg		BS	NF Depot	Total
Receipts						
Use of Money and Property	\$ 9,260	\$		\$	\$	9,260
Intergovernmental	 				326,513	326,513
Total Receipts	9,260				326,513	335,773
Disbursements						<b>-</b> 0.1.555
Capital Projects	 430,606				353,949	784,555
Total Disbursements	 430,606				353,949	784,555
Excess(deficiency) of receipts over (under) disbursements	(421,346)				(27,436)	(448,782)
over (under) disbuisements	 (421,340)				(21,430)	(110,702)
Other financing						2.750.000
Bond Proceeds	 2,750,000					2,750,000
Total other financing	 2,750,000					2,750,000
Net change in cash balances	2,328,654				(27,436)	2,301,218
Cash balance (Deficit)- beginning of year	(22,028)		(27,826)		(78,986)	(128,840)
Cash balance (Deficit) - end of year	\$ 2,306,626	\$	(27,826)	\$	(106,422) \$	2,172,378
Cash basis fund balances (Deficit)						
Unreserved						
Capital projects	\$ 2,306,626	\$	(27,826)	\$	(106,422)	\$2,172,378

See accompanying independent auditors' report.

City of Osceola, Iowa Schedule of Indebtedness For the year ended June 30, 2010

	Date of Issue	Interest Rates	Amount Originally Issued
Obligation			
Primary Government			
General Obligation Bond and Notes			40 550 000
General Corporate Purpose	August 1, 2009	1.25-4.40%	\$2,750,000
General Corporate Purpose and Refunding	September 1, 2005	3.50 - 4.00%	5,800,000
General Corporate Purpose	July 24, 2007	4.72%	320,000
General Corporate Purpose	August 1, 2007	4.00 - 5.00%	4,500,000
Capital Lease- Road Grader	September 22, 2009	4,50%	79,800
General Obligation Note - Fire Truck	April 2, 2010	3.36%	751,533
General Corporate Purpose	September 12, 2003	2.50 - 4.30%	500,000
Totals			
Revenue Bonds			
Sewer Revenue Bonds	May 2, 1994	3.00%	1,880,000
Sewer Revenue Bonds	October 27, 2003	3.00%	2,670,000
Totals			
Total City of Osceola			
Component Unit			
Revenue Bonds and Notes			
Water Revenue Bonds	May 14, 2002	3.00%	4,066,000
Water Revenue Notes	February 13, 2007	4.80%	150,000

The accompanying notes to financial statements are an integral part of this statement.

Balance							
Beginning of	Issued	Redeemed		В	alance End		
Year	During Year	During Year			of Year	Int	erest Paid
\$	\$ 2,750,000	\$	150,000	\$	2,600,000	\$	78,294
4,715,000			355,000		4,360,000		177,160
192,000			64,000		128,000		9,188
4,500,000			240,000		4,260,000		207,646
	79,800				79,800		
	751,533				751,533		
350,000			55,000		295,000		14,156
\$ 9,757,000	\$ 3,581,333	\$	864,000	\$	12,474,333	\$	486,444
\$ 783,000		\$	144,000	\$	639,000	\$	23,490
2,026,000		Φ	119,000	φ	1,907,000	Ψ	60,780
\$ 2,809,000		\$	263,000	\$	2,546,000	\$	84,270
\$ 2,809,000		φ.	203,000	φ	2,340,000	Ψ	07,270
\$ 12,566,000	\$ 3,581,333	\$	1,127,000	\$	15,020,333	\$	570,714
\$ 3,088,000		\$	181,000	\$	2,907,000	\$	92,640
90,000			30,000		60,000	-	4,380
\$ 3,178,000	\$	\$	211,000	\$	2,967,000	\$	97,020

#### City of Osceola, Iowa Bond and Note Maturities- Governmental For the year ended June 30, 2010

#### Schedule 4

	General Corpora Refun		General Corpo	rate Purpose	General Co	rporate Purpose	General Corporate Purpose					
	Issued Augu	ıst 1, 1998	Issued Octob	Issued October 1, 2007		ember 12, 2003	Issued Jul	y 24, 2007				
Year Ending June 30,	Interest Rates (%)	Amount	Interest Rates (%)	Amount	Interest Rates (%)	Ameunt	Interest Rates (%)	Amount				
2011	3.63	370,000	4.10	250,000	3.75	55,000	4.72	64,000				
2012	3.63	380,000	4.20	260,000	4.00	55,000	4,72	64,000				
2013	3.63	395,000	4.30	270,000	4.10	60,000						
2014	3.63	410,000	4.40	280,000	4.20	60,000						
2015	3.75	425,000	4.50	295,000	4.30	65,000						
2016	3.75	435,000	4.60	310,000								
2017	3.80	460,000	4.65	320,000								
2018	3.85	475,000	4.70	335,000								
2019	3.90	495,000	4.75	355,000								
2020	4.00	515,000	4.80	370,000								
2021			4.90	385,000								
2022			4.95	405,000								
2023			5.00	425,000								
2024	_					-	_					
Totals		\$ 4,360,000		\$ 4,260,000		\$ 295,000	_\$	128,000				

	rock	Fire	Grader	Road	General Corporate Purpose	
	, 2010	Issued April	ril 2, 2010	Issued Ap	August 1,2009	Issued
Total	Amount	Interest Rates (%)	Amount	Interest Rates(%)	Amount	Interest Rates(%)
1,044,040	140,481	3.36	14,559	4.50	150,000	1.75
1,074,719	145,491	3.36	15,228	4.50	155,000	2.15
1,051,308	150,380	3.36	15,928	4.50	160,000	2.55
1,087,093	155,433	3.36	16,660	4.50	165,000	2.90
1,127,173	159,748	3.36	17,425	4.50	165,000	3.15
915,000					170,000	3.40
960,000					180,000	3.60
995,000					185,000	3.75
1,040,000					190,000	3.90
1,085,000					200,000	4,00
590,000					205,000	4.10
620,000					215,000	4.20
650,000					225,000	4.30
235,000				_	235,000	4.40
\$12,474,333	751,533	\$	\$ 79,800	•	2,600,000	5

#### City of Osceola Revenue Bond and Note Maturities For the year ended June 30, 2010

#### Sewer Revenue Bonds

Issued May 2, 1994 Issued October 27, 2003

					Total Sewer
Year Ending	Interest		Interest		Revenue
June 30,	Rates (%)	Amount	Rates (%)	Amount	Bonds
2011	3.00	150,000	3.00	122,000	272,000
2012	3.00	156,000	3.00	126,000	282,000
2013	3.00	163,000	3.00	130,000	293,000
2014	3,00	170,000	3.00	134,000	304,000
2015			3.00	138,000	138,000
2016			3.00	142,000	142,000
2017			3.00	146,000	146,000
2018			3.00	150,000	150,000
2019			3.00	155,000	155,000
2020			3.00	159,000	159,000
2021			3.00	164,000	164,000
2022			3.00	169,000	169,000
2023			3.00	172,000	172,000
Totals		\$ 639,000		\$ 1,907,000	\$ 2,546,000

Water Revenue Bo	nds and Notes - Component Unit
ter Revenue Bonds	Water Revenue Notes

Wat February 13, 2007 Issued May 2, 1994

	Year						
	Ending	Interest		Interest			
	June 30,	Rates (%)	Amount	Rates (%)	Amount	Total	
_	2011	3.00	186,000	4.80	30,000		216,000
	2012	3.00	192,000	4.80	30,000		222,000
	2013	3.00	197,000				197,000
	2014	3.00	203,000				203,000
	2015	3.00	210,000				210,000
	2016	3.00	216,000				216,000
	2017	3.00	222,000				222,000
	2018	3.00	229,000				229,000
	2019	3.00	236,000				236,000
	2020	3.00	243,000				243,000
	2021	3.00	250,000				250,000
	2022	3.00	258,000				258,000
	2023	3.00	265,000				265,000
	Totals		\$ 2,907,000	•	\$ 60,000	\$	2,967,000

See accompanying independent auditors' report.

Schedule 6

#### City of Osceola, Iowa Schedule of Receipts by Source and Disbursements by Function All Governmental Funds Last Six Years

		2010		2009		2008	2007			2006		2005
Receipts												
Property taxes	\$	2,102,099	\$	1,895,269	\$	1,712,784	\$	1,682,743	\$	1,592,606	\$	1,638,777
Tax increment financing collections		1,057,921		1,404,735		789,314		678,536		603,981		513,847
Other city tax		1,149,150		1,091,088		769,961		753,174		552,620		620,895
Licenses and permits		82,916		12,608		13,051		11,677		15,773		19,346
Use of money and property		221,638		150,883		357,239		1,382,319		1,197,582		1,041,928
Intergovernmental		1,004,665		905,952		873,023		825,723		851,667		1,003,840
Charges for service		1,408,787		1,474,333		1,379,026		530,078		435,661		393,136
Miscellaneous		605,676		114,691		222,955		340,819		915,980		3,382,729
Total	\$	7,632,852	5	7,049,559	\$	6,117,353	\$	6,205,069	\$	6,165,870	\$	8,614,498
Disbursements												
Operating												
Public safety	\$	895,638	\$	806,140	\$	920,333	\$	778,792	\$	748,843	\$	776,541
Public works		948,194		886,624		1,185,219		1,327,025		1,528,242		1,317,761
Culture and recreation		734,817		674,463		761,378		829,558		726,759		671,715
Community and economic development		1,309,821		1,712,442		609,503		310,974		165,339		322,661
General government		614,904		615,453		574,462		919,082		745,378		753,168
Debt service		1,351,643		1,080,663		1,188,129		931,079		2,087,209		502,784
Capital projects		2,072,884		1,471,827		4,172,811		1,629,160		4,152,489		1,483,962
Total	\$	7,927,901	\$	7,247,612	\$	9,411,835	\$	6,725,670	\$	10,154,259	\$	5,828,592

 $See\ accompanying\ independent\ auditors'\ report.$ 

Schedule 7

#### City of Osceola, Iowa Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2010

Grantor/Program		CFDA Number	Program Expenditures	
Pass- Through Program From:  U.S. Department of Transportation  Iowa Department of Transportation  Highway Planning and Construction	ARRA	20.205	\$	353,949
Federal Aviation Administration Airport Improvement Program	ARRA	20.106 20.106	\$	150,898 99,652 604,499

POLLARD AND COMPANY P.C.

#### **CERTIFIED PUBLIC ACCOUNTANTS**

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AMERICAN INSTITUTE OF

CERTIFIED PUBLIC ACCOUNTANTS

PRIVATE COMPANIES PRACTICE SECTION

IOWA SOCIETY OF

CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Members of the City Council

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Osceola, Iowa as of and for the year ended June 30, 2010, which collectively comprise the City's basic financial statements listed in the table of contents, and have issued our report thereon as dated below. Our report expressed unqualified opinions on the financial statements which were prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Osceola's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing and opinion on effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be deficiencies, significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. However, we identified a deficiency in internal control over financial reporting, described in Part II of the accompanying Schedule of Findings and Ouestioned Costs that we considered to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned function, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Osceola's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing

<u>Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2010 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The City of Osceola's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusion on the City's responses, we did not audit the City's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City and other parties to whom the City of Osceola may report. This report is not intended to be and should not be used by anyone other than these specified parties.

Holland and Company P.C.

March 4, 2011

#### POLLARD AND COMPANY P.C.

#### **CERTIFIED PUBLIC ACCOUNTANTS**

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PRIVATE COMPANIES PRACTICE SECTION

IOWA SOCIETY OF

CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Honorable Mayor and Members of the City Council

Compliance

We have audited the compliance of the City of Osceola with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to its major federal program for the year ended June 30, 2010. The City's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City's compliance with those requirements.

In our opinion, the City of Osceola complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2010.

#### Internal Control Over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

Our consideration of the internal control over compliance was for the limited purpose described on the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. However, we identified a deficiency in internal control over compliance, described in Part III of the accompanying Schedule of Findings and Questioned Costs that we considered to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned function, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis.

The City of Osceola's responses to findings in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusion on the City's responses, we did not audit the City's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information of the officials, employees and citizens of the City of Osceola and other parties, including and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties

March 4, 2011

Polland and Company P.C.

#### CITY OF OSCEOLA, IOWA SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2010

#### PART I- SUMMARY OF AUDITOR'S RESULTS

- a. An unqualified opinion was issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.
- b. A material weakness in internal control over financial reporting was disclosed by the audit of the financial statements.
- c. The audit did not disclose any non-compliance which is material to the financial statements.
- d. A material weakness in internal control over the major program was disclosed by the audit of the financial statements.
- e. An unqualified opinion was issued on compliance with the requirements applicable to the major program.
- f. The audit did not disclose any findings which are required to be reported in accordance with Circular A-133, Section .510(a).
- g. The major program was CFDA Number 20.205 Highway Planning and Construction
- h. The dollar threshold used to distinguish between Type A and B programs was \$ 300,000.
- i. The City did not qualify as a low-risk auditee.

Part II Findings Related to the Financial Statements

#### INTERNAL CONTROL DEFICIENCY:

#### Π-A-10 Segregation of Duties

One important aspect of internal accounting control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that generally one person has control over each of the following areas:

- (1) Cash receipts, journalizing and posting.
- (2) Disbursements, check writing, signing, mailing journalizing and posting.
- (3) Payroll preparation and distribution.
- (4) Bank account reconciliations

Also, during the year, the bank accounts were not reconciled on a timely basis. This resulted in numerous and significant unposted entries to the general ledger. For the year ended June 30, 2010 the process was finally completed in December 2010.

#### Recommendation

In any environment, and especially in a cash receipts and disbursements environment, the reconciliation of the information maintained by the banks is a very important internal control function. This is the fifth year that this function has not been performed on a timely basis. We realize that with a limited number of office employees, the function may be set aside for other daily duties. However, the City should review its procedures to provide sufficient time and personnel to perform this function on a timely basis, accurately and post any entries to the general ledger to complete the books and records. In addition, the above segregation of duties issue should be addressed to obtain the maximum internal control possible under the circumstances.

#### Response

With new personnel hired in June 2010, we are attempting to involve management and department heads to produce more segregation of duties of the above functions. We will continue to review the internal control procedures and continue to segregate

duties to the extent possible and will complete the bank reconciliations in a timely manner.

Conclusion

Response accepted

#### INSTANCES OF NON-COMPLIANCE:

No matters were noted.

PART III Findings and Questioned Costs for Federal Awards

#### INSTANCES OF NON-COMPLIANCE:

No matters were noted.

#### INTERNAL CONTROL DEFICIENCY:

III-A-10 Segregation of Duties Over Federal Receipts and Disbursements- The City did not segregate duties including those related to federal programs.
 Even though the City hired an outside project administrator, the actual receipts and disbursements were processed by the City.
 See item II-A-10.

#### Part IV: Other Findings Related to Required Statutory Reporting

#### IV-A-10 Certified Budget

Disbursements during the year ended June 30, 2010 exceeded the amounts budgeted in the Community and Economic Development and Debt Service functions. Chapter 384.20 of the Code of Iowa states in part that public monies may not be expended or encumbered except under an annual or continuing appropriation.

#### Recommendation

The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget.

#### Response

The budget will be amended in the future, as applicable.

#### Conclusion

Response accepted.

#### IV-B-10 Questionable Disbursements

We noted no disbursements for parties, banquets or other entertainment expenses that do not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.

#### IV-C-10 Travel Expense

We noted no disbursements of City money for travel expenses of spouses of City officials or employees during the year.

#### IV-D-10 Business Transactions

No business transactions between the City and City officials or employees were noted.

#### IV-E-10 Bond Coverage

Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.

#### IV-F-10 Council Minutes

Although minutes of the Council meetings were published some were not published within 15 days as required by Chapter 372.13(6) of the Code of Iowa. Also, they did not always contain the disbursements by fund and did not contain a summary of receipts.

#### Recommendation

The City should comply with Chapter 372 of the Code of Iowa and include the above in the publications.

#### Response

We will comply with the code requirements.

#### Conclusion

Response accepted.

#### IV-G-10 Deposits and Investments

We noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa.

#### IV-H-10 Revenue Bonds and Notes

As noted in Note 3, the City did not maintain sufficient rates to service the revenue bonds and notes as required by the resolutions.

#### Recommendation

The City should periodically determine if rates are sufficient to provide net operating revenues which exceed 110% of the debt service required on the revenue bonds and notes.

#### Response

The water and sewer receipts during the year were not sufficient due to a decrease in the usage volume by certain major commercial operations. Water rates were increased effective January 1, 2009 and sewer rates in August, 2010.

#### Conclusion

Response accepted.

#### IV-I-10 Financial Condition

The Road Use Tax Fund and the BSNF Building and Depot Capital Project Funds had deficit balances at June 30, 2010 of \$52,081, \$27,826 and \$106,422, respectively.

#### Recommendation

The City should investigate alternatives to eliminate these deficits in order to return these funds to a sound financial position.

#### Response

Note 14 of the financial statements describes the City's plans to eliminate the deficits.

#### Conclusion

Response accepted.